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SUMMARY OF CONTENT

Bye-laws

Page

Dormaa West District Assembly, Bye-laws, 2020

SUMMARY OF CONTENTS

Dormaa West District Assembly (Hawkers' Permit) Bye-laws, 2020
Dormaa West District Assembly (Control of Swine, Cattle, Sheep and Goats) Bye-laws, 2020
Dormaa West District Assembly (Control of Mills) Bye-laws, 2020
Dormaa West District Assembly (Solid and Liquid Wastes Management) Bye-laws, 2020
Dormaa West District Assembly (Control of Poultry in Dwelling House) Bye-laws, 2020
Dormaa West District Assembly (Vehicle Dealers) Bye-laws, 2020
Dormaa West District Assembly (Excavation in Streets) Bye-laws, 2020
Dormaa West District Assembly (Use of Classroom by Religious Bodies) Bye-laws, 2020
Dormaa West District Assembly (Business Operating Permit and Property Rate) Bye-laws, 2020
Dormaa West District Assembly (Herbalists) Bye-laws, 2020
Dormaa West District Assembly (Cleaning) Bye-laws, 2020
Dormaa West District Assembly (Cemeteries) Bye-laws, 2020
Dormaa West District Assembly (Entertainment License) Bye-laws, 2020
Dormaa West District Assembly (Abatement of Noise) Bye-laws, 2020
Dormaa West District Assembly (Growing and Sale of Crops) Bye-laws, 2020
Dormaa West District Assembly (Control of Dogs) Bye-laws, 2020

<i>Contd.-Bye-laws</i>					Page
Dormaa West District Assembly (Regulation of Vehicles Parking Place) Bye-laws, 2020
Dormaa West District Assembly (Sale of Palm Wine, Corn Beer or Akpeteshie) Bye-laws, 2020
Dormaa West District Assembly (Environmental Sanitation Day) Bye-laws, 2020..
Dormaa West District Assembly (Maintenance of Premises) Bye-laws, 2020
Dormaa West District Assembly (Public Markets) Bye-laws, 2020
Dormaa West District Assembly (Sewage) Bye-laws, 2020
Dormaa West District Assembly (Prohibition of Nuisance and Unauthorised Structures) Bye-laws, 2020
Dormaa West District Assembly (Bushfires) Bye-laws, 2020
Dormaa West District Assembly (Building - General) Bye-laws, 2020
Dormaa West District Assembly (Control of Hawkers) Bye-laws, 2020
Dormaa West District Assembly (Control of Bakers) Bye-laws, 2020
Dormaa West District Assembly (Control of Artisans) Bye-laws, 2020..
Dormaa West District Assembly (Excavation/Conveyance of Gold, Sand, Stone and Gravel) Bye-laws, 2020
Dormaa West District Assembly (Lorry Parks) Bye-laws, 2020
Dormaa West District Assembly (Care and Protection of Children) Bye-laws, 2020

**DORMAA WEST DISTRICT ASSEMBLY
(HAWKER'S PERMIT) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

Gazette Notification:

The DWDA shall publish in the gazette a notification to the effect that a Street Market has been established specifying the name of the street and notify the Nkrankwantahene.

1. Opening Hours:

A street market shall be opened to the public only on days specified for the purpose.

2. Prohibition to Leave Items on Street Markets:

(1) Except on such days and during the hours as are provided for in these Bye-laws, no person shall at any time in any street market place leave or cause to be placed or left any stall, furniture, equipment, merchandise or goods or any articles whatsoever whether of a description herein enumerated or of any other description.

(2) Anything left in a street market in contravention of sub-paragraph (1) of paragraph 2, shall be removed by officers of the DWDA and the goods sold or destroyed or otherwise disposed off as the DWDA may think fit.

3. Demarcation of Spaces and Selling Sites:

Spaces and selling sites in Street Markets shall be demarcated as the DWDA may determine.

4. Street Market Reserved only for Permitted Hawkers:

(1) No person other than a person who holds a hawker's permit shall occupy a selling space or site in a street market.

(2) A Hawker's permit shall be valid and current and must be produced on demand to any officer appointed by the DWDA to supervise the Street Market.

(3) A space or selling site may not be occupied by more than one person.

5. Specific Items not Allowed to be Sold:

(1) Except where the DWDA at any time otherwise directs as provided by paragraph 3 of these Bye-laws, no person shall offer for sale in a street market, any palm wine, corn wine or any other native alcoholic beverage, any fresh fish or any other article the sale of which may at any time be prohibited by the DWDA.

(2) No occupier of any space or selling site shall at any time offer for sale or sell any article, the sale of which is prohibited by the DWDA under these Bye-laws.

6. Only Space or Selling Site Allocated to be Used:

No person shall offer for sale or sell any article in a street market other than in the space or selling site allocated to him/her by the DWDA.

7. Responsibility for Maintaining the Place Clean:

An occupier of a space or selling site shall be responsible for maintaining the cleanliness of the space or selling site and shall at the close of each day, thoroughly clean his space or selling site and sweep all rubbish from the space or selling site and its surroundings and place the rubbish in the dustbins provided for the purpose and thoroughly wash away all stains and marks whether of fat, oil, grease or any other kind.

8. Food for Sale to be Raised from the Ground:

No occupier of any space or selling site shall offer for sale any bread, prepared grain food or any other articles of food unless the articles are placed on a table or support raised at least one metre from the ground.

9. Food to be Protected from Dust and Flies:

No article which is likely to be used for human consumption shall be exposed either to dust or flies and shall be disposed off in such a manner as will satisfy the sanitation rules imposed by DWDA's Medical Officers of Health.

10. Prohibited Persons at Street Markets:

(1) Every officer of the DWDA shall have the power to prohibit entry into a street market or any person who has previously been guilty of such conduct in or about any market as in opinion of the officer justifies such prohibition.

(2) A person of unsound mind and any leper or person suffering from vermin or from any contagious or infectious disease shall be prohibited from entering any street market.

(3) No occupier of any space or selling site shall bring to any street market any box, basket or other containers and he shall desist at all times from placing them in the pathways or avenues of the market.

11. Animals, Alcoholic Drinks not Allowed in Street Markets:

No person shall under any circumstances bring or cause to be brought into a street market any of the following:

- (a) Dogs, sheep, goats, swine, cattle, or
- (b) The offal of any animal; or
- (c) The skin of any animal, unless such skin has been properly cured or dressed; or
- (d) Any palm wine, corn wine (pito) or other local alcoholic beverages.

12. Responsibility Towards Children:

A person in charge of a child in any street market shall be responsible for the neat and responsible conduct of the child and shall at the request of any officer from the DWDA or Police Officer, remove any nuisance the child may commit.

13. Observance of Regulations:

(1) A person who uses a street market either as a seller or purchaser shall at all times obey the directives of DWDA's officers for the preservation of cleanliness, order in the market or for facilitating the dispatch of business therein.

(2) The DWDA reserves the right to eject from a street market a person who disobeys the directives or to take such other action to ensure compliance as may be lawfully exercised by DWDA.

14. DWDA Under no Liability for Loss or Damage:

The DWDA shall be under no liability whatsoever for any loss or damage caused to the property of any occupier of any space or selling site whether due to fire or theft or any other cause whatsoever.

15. No Traffic in Street Market:

No vehicular traffic shall be allowed in a street market during market hours.

16. Penalty:

A person who contravenes any provision of these Bye-laws commits an offence and shall be liable on summary conviction to a fine not exceeding 40 penalty units or in default to a term of imprisonment not exceeding three months or both.

17. Interpretation:

In the Bye-law unless the context otherwise requires –

“DWDA” means Dormaa West District Assembly;

“Hawker” includes both sedentary and roving persons who carry goods about for sale.

**DORMAA WEST DISTRICT ASSEMBLY
(CONTROL OF SWINE, CATTLE, SHEEP AND GOATS) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Swine, Cattle, Goats to be kept by Permit:

(i) No person shall keep any swine, cattle, sheep or goats within the area of administration of DWDA without a permit issued by the DWDA for that purpose which shall be determined in accordance with the fee fixing resolution.

(ii) Notwithstanding sub-paragraph (i) of this paragraph, a person may keep animals within the area of administration of DWDA for domestic, religious or customary purpose upon the conditions that the animals –

(a) Are kept in a pen which is well maintained and always kept clean; and

(b) Do not constitute a nuisance by stench or noise to neighbours; and

(c) Are attended to by Veterinary Officers or assistants and that owners ensure that the sanitary rules specified by MOH are maintained.

(iii) The number of Goats and Sheep to be kept in any dwelling house shall not exceed ten (10).

(iv) Subject to sub-paragraph (ii) of paragraph 1, no person shall keep swine and cattle in any premises except at designated places as on application may be approved by DWDA.

2. Inspection of Premises:

(i) An officer, servant or agent appointed by the DWDA may enter at any reasonable time and inspect any premises where Swine, Cattle, Sheep or Goats are kept.

(ii) Any animals found in excess of the permitted number may be impounded by the officer, servant or agent appointed under paragraph 2 (i).

3. Detention of Animals

(i) Any officer, servant or agent of the DWDA appointed under paragraph 2(i) may impound any swine, cattle, sheep or goat found in a public place without any person in charge of it.

- (ii) The DWDA shall not be liable for any swine, cattle, sheep or goat that may die after it has been impounded.
- (iii) An owner of any impounded goat or sheep may retrieve it on conditions as may be determined by the DWDA.

4. Owner to Pay for Expense:

The owner of any impounded animal shall before such animal is released to him pay the DWDA

- (a) Such impounding fee as may be fixed by resolution of the DWAD
- (b) Any expenses incurred by the DWDA for the maintenance of such animal

5. DWDA to Auction Unclaimed Animals:

(i) The DWDA may sell by public auction any impounded animal if the owner thereof fails to pay the amount of money specified in paragraph 4 of these Bye-laws, within ten days of such impoundment.

- (ii) Proceeds of auction sale shall be paid into the account of the DWDA

6. Notice to be Given to Owner:

(i) The DWDA shall before auctioning any stray animal or bird give six days notice of the sale to the owner of such animal or bird.

(ii) Where the owner is not known, the notice shall be placed in a conspicuous place in the town or village where the animal or bird is found.

7. Owner to Pay for Damages:

Where damage is done by the impounding animal or bird to the crops or other property of another person, the owner of such impounded animal or bird shall pay for such damage.

8. Penalty:

Any person who contravenes any of these Bye-laws commits an offence and shall be liable on conviction to a fine not exceeding 25 penalty units or to a term of imprisonment not exceeding six months or to both.

**DORMAA WEST DISTRICT ASSEMBLY
(CONTROL OF MILLS) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Building Development Permit to be Obtained:

No person shall operate a mill within the Dormaa West District Assembly's area of authority without first obtaining:

- (a) A Development Permit for the site from the Town Planning Department of the Dormaa West District Assembly;
- and
- (b) A Building Permit from the Works Department of the DWDA.

2. License:

No person shall operate a mill without a license from the Works Department of DWDA.

3. Permit Fee and Duration:

(i) The permit fee for operating a mill shall be determined in accordance with the Fee Fixing Resolution of the DWDA.

- (ii) The permit shall expire on the 31st day of December of the year of issue.

4. Specifications for Floor and Wall of Mill:

- (i) No person shall use a room or structure as a mill if –
 - (a) It is less than 4.2 metres long, 3.6 metres wide and less than 3 metres high from the floor level: and
 - (b) The floor is not of concrete or other approved impervious material: and
 - (c) The walls are not fly-proof.

5. Use of Mill:

No person shall use a mill as a living or bed room.

6. Times of Operation:

A mill shall be opened to the public only between the hours of 4am and 7pm.

7. Prohibited Persons:

No proprietor or person in charge of a mill shall allow any person suffering from an infectious disease/epilepsy to be present at his mill

8. Penalty:

A person who contravenes any provisions of these Bye-laws commits an offence and is liable on summary conviction to a fine of 30 penalty units or in default to a term of imprisonment not exceeding six months or to both.

9. Interpretation:

In these Bye-laws, unless the context otherwise requires –

“Mill” means any building or structure with machinery for grinding corn, pepper, cassava, groundnut or other foodstuff or block molding machine.

**DORMAA WEST DISTRICT ASSEMBLY
(SOLID AND LIQUID WASTES MANAGEMENT) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. The Dormaa West District Assembly or its registered agents or contractors shall be exclusively responsible for the management of both solid and liquid wastes within the entire area of the DWDA Administration.

2. Disposal of Refuse:

(i) Where the DWDA has at any time set aside a town or village for the purpose, no person shall cause or place or permit to be placed any carrion, filth, dirt, refuse or rubbish or any offensive or unwholesome matter on any street, yard, enclosure or open space at such town or village except at such place so set aside.

(ii) Where there has been contravention of sub-paragraph (i) of this paragraph and the offender has not been identified or discovered the fact that any carrion or other substance mentioned in the said paragraph being found adjacent to any building shall be prima facie evidence of its having been placed thereby by the occupier thereof.

3. Removal of Woods and Rubbish:

The occupier to any premises shall clear and keep from any dirt, under wood, high grass rubbish, rags, broken bottles, refuse and all offensive matter (filling up hole with stones, gravel or others like materials) the street or road at the front, back and sides thereof with drains, gutters and channels thereof.

4. Nuisance:

- (i) No person shall cause a nuisance in any public place or open space.
- (ii) No occupier of any premises shall allow the existence of a nuisance in such premises.

5. Solid and Liquid Wastes to be Available to DWDA or its Agents, etc.:

Every household, industry, offices and any other premises shall make its solid and liquid wastes available to the DWDA or its authorized agents or contractors.

6. Disposal:

Solid and liquid wastes made available by the owners or occupiers of premises shall be collected, treated and disposed of at designated sites by the DWDA or its agents or contractors.

7. Liaison with DWDA Contractors, Agents, etc.:

All occupiers or owners of premises with the exception of household premises shall designate a member of their staff to be directly responsible in all matters relating to waste management and liaise with the DWDA or its contractors or agents.

8. Waste Container:

Owners or occupiers of premises shall be responsible for the provision of containers that will be used in storing solid and liquid waste within the premises in consonance with specifications approved by the DWDA. Agents/contractors of the Assembly may be required to provide containers or bins that will be used in storing solid wastes within the premises in consonance with specifications approved by the DWDA.

9. The DWDA shall impose prescribed fees on an owner or occupier of premises where services are rendered for the disposal of liquid or solid wastes and such fees shall be reviewed from time to time.

10. Offense:

A person who –

- (a) Fails to provide standard container as prescribed by the DWDA: or
- (b) Receives services from unauthorised persons or uses unauthorised containers
- (c) Refuses to allow the DWDA or its authorized agents or contractors to collect solid or liquid wastes from one's premises: or
- (d) Indiscriminately dumps solid or liquid wastes in open spaces, drains, gutters, behind walls or burns solid waste in one's compound commits an offence.

11. Penalty:

Where a person commits any of the offences specified in these Bye-laws he shall be liable on summary conviction of a fine not exceeding 25 penalty units or in default of payment to a term of imprisonment not exceeding six months or to both.

12. Interpretation:

In these Bye-laws, unless the context otherwise requires –

- “Person” means both legal and natural persons
- “DWDA” means Dormaa West District Assembly
- “Liquid waste” means night soil and effluent (from septic tanks)
- “Solid waste” means refuse and rubbish
- “Occupier” shall mean where the building is not in actual occupation, include the owner thereof

“Nuisance” means but not restricted to

- (a) Any animal so kept as to be a nuisance or injurious to health:
- (b) Any pool ditch, ditch, gutter, eaves gutter, water course, well, hole, pond, tank, privy, urinal, cesspool, drain or catch pit which is in such condition as to be offensive or injurious to health or likely to be so:
- (c) Any premises in such a state of disrepair as to be a nuisance or dangerous or injurious to health:
- (d) Any accumulation or deposit of excreta or urine or articles or things which are likely to be injurious to health:
- (e) Any growth of weeds, prickly-pear, long grass or wild bush or any sort:
- (f) The keeping and harboring of animals on any premises constructed or situated as to cause, or likely to cause such keeping or harboring to be injurious or hazardous to health:
- (g) Any work, manufacturing, trade or business injurious to the health of neighbours or dangerous to or so conducted as to be dangerous or injurious to health:
- (h) Any well, pool or tank the water of which is tainted with impurities or unwholesome such as to be injurious to the health of the person using it:
- (i) Any rat-infested premises or house not in actual occupation.

DORMAA WEST DISTRICT ASSEMBLY
(CONTROL OF POULTRY IN DWELLING HOUSE) BYE-LAWS, 2020

In exercise of the powers of conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Limitation of Poultry to be Kept in Dwelling Houses:

- (i) Subject to the provisions of these Bye-laws, the maximum number of poultry that may be kept in a dwelling house within DWDA'S administration area shall be 200 heads.
- (ii) Whenever the sanitary condition of the poultry causes nuisance, the DWDA shall order its closure.

2. Impounding of Excess Poultry:

- (i) An officer of the DWDA duly authorised to impound excess poultry may at any reasonable time during the day enter and inspect any premises where poultry are kept and may in writing request the owner or keeper of the poultry to dispose off the poultry which is in excess of the permitted number within fourteen days.
- (ii) Where the owner or keeper of the poultry fails to dispose off the excess poultry within the stipulated fourteen days after receipt of a written notice, the authorised officer of the DWDA may impound them.
- (iii) An owner or keeper of poultry who contravenes sub-paragraph (ii) of paragraph 2 commits an offence under paragraph 7 and the court which records the conviction may in addition order the owner or keeper to dispose off the excess poultry within such time as it thinks fit.

3. Housing of Poultry:

Poultry shall be kept in deep-litter case or in any other suitable housing the floor of which shall be strewn with a suitable absorbent material such as sawdust or wood shavings to minimize the smell of droppings.

4. Size of Housing:

The size of the housing for poultry shall be as specified in the schedule to these Bye-laws, unless the DWDA in its discretion determines otherwise.

5. Disposal of Droppings:

(i) Litter or dropping cleared from deep-litter or hatchery cases or any other structure housing poultry shall be disposed off in accordance with any law governing sanitation in the DWDA area and in manner as the DWDA's Medical Officers of Health may by notice in the Local Government Bulletin direct.

(ii) Any such litter or droppings shall not be disposed off in a manner that contributes nuisance to residents in the area.

6. Stray Poultry Disallowed:

(i) An owner or keeper of poultry shall not allow his poultry to stray outside the premises owned or occupied by him.

(ii) An officer of the DWDA duly authorised may impound strayed or straying poultry which he finds in a public place.

7. Custody of Stray Poultry:

An owner or occupier of any premises into which poultry strays may impound them and shall within forty-eight hours surrender them to the DWDA or arrange for the DWDA or its Medical Officer of Health to take possession of them.

8. Redemption of Impounded Stray Poultry:

The owner of any impounded stray poultry may redeem them after paying GHC50.00 per head for each day that the poultry were kept.

9. Failure to Pay Expenses of Stray Poultry:

(i) Where the expenses of keeping the poultry are not paid by the owner within fourteen days after being impounded, the keeper or the person appointed by the Medical Officer of Health shall sell them by Public Auction and pay the proceeds there from to the Treasurer of the DWDA, after deducting the expenses incurred for keeping the poultry.

(ii) The Treasurer of the DWDA shall pay the owner of the poultry the amount realized from the sale of poultry less any expenses incurred by the DWDA for keeping and selling the poultry when the poultry sold within twelve months after such sale.

10. Power of Medical Officer to Conduct Inspection:

A duly authorised officer of the DWDA or an officer of the MOH may at any reasonable time during the day, enter any house in which he has reason to believe that poultry are being kept for the purpose of –

(a) Advising on or enforcing any Bye-laws relating to sanitation so as to prevent or minimize the spread of livestock disease particularly those communicable to man: or

(b) Finding out if the conditions under which poultry are being kept meet the requirements of these Bye-laws.

11. Discretionary Powers of DWDA:

Notwithstanding the provisions of these Bye-laws, the DWDA may, where it is satisfied that sufficient land is available for the purpose, authorise the keeper of poultry in excess of the limit specified in paragraph 1 subject to such conditions relating to sanitation as it may be reasonably necessary in public interest.

12. Penalty:

A person who contravenes these Bye-laws commits an offence and is liable on summary conviction to a fine not exceeding 45 penalty units or in default of payment to a term of imprisonment not exceeding six months or to both.

13. Interpretation:

In these Bye-laws, unless the context otherwise requires –

‘Health Officer’ means Chief Medical Officer of Health, a Medical Officer and any person appointed as Health Officer by DWDA

‘Poultry’ includes domestic fowls, turkeys, geese, ducks, guinea-fowls and pigeons.

SCHEDULE (Paragraph)

The minimum area occupied by poultry (unless kept in battery cages) shall be as follows:

- | | |
|------------------------------------------------------------------------------------------------|----------------|
| (a) Housing for 50 heads of poultry | 7.5 sq. metres |
| (b) Housing for poultry between 50 and 100 heads | 152 sq. metres |
| (c) Housing for poultry between 100 and 200 heads | 304 sq. metres |
| (d) In each case, the housing shall have a roof not less than 1.8 metres from the floor level. | |

**DORMAA WEST DISTRICT ASSEMBLY
(VEHICLE DEALERS) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Application to Operate as Vehicle Dealer:

No person shall operate as a vehicle dealer or keep vehicles in an enclosure or open space for sale by himself or on behalf of others in the administration area of the DWDA without applying to the DWDA for permission to do so.

2. Vehicle Dealer’s Permit:

An application for a vehicle dealer’s permit shall comply with the following conditions –

- (a) The park or ground on which the vehicles are displayed shall be suitably fenced: and
- (b) There shall be a conspicuous signboard advertising the sales: and
- (c) The park shall be adequately equipped with fire fighting mechanism.

3. Fees:

DWDA may grant a permit to engage in the sales of vehicles on the payment of a fee as shall be specified by a resolution of DWDA

4. Submission of a Site Plan:

An application submitted to the DWDA shall be accompanied with three (3) site plans of the area where the park or enclosure is to be located.

5. Sitting of Office:

A site for sale or display of vehicles shall have an office from which receipts of sales of vehicles shall be issued.

6. Dimensions:

A park or enclosure used for the purpose of dealing in the sale of vehicle shall not be less than 61 metres by 30 metres.

7. Discretion to Withdraw Dealer's License:

Notwithstanding any sanction which may be applied, DWDA may withdraw a vehicle dealer's license for stated reasons upon giving the dealer 30 days' notice where there is a continuous contravention of these Bye-laws.

8. Individual Vehicle Sale Exempted:

For the avoidance of doubt, these Bye-laws shall not apply to any disposal of only one vehicle by an individual not owing up as a general dealer in vehicles.

9. Penalty:

A person who contravenes any provisions of these Bye-laws commits an offence and shall upon summary conviction be liable to a fine not exceeding 45 penalty units or in default of payment to a term of imprisonment not exceeding six months or to both.

10. Interpretation:

In these Bye-laws, unless the context otherwise requires –

“DWDA” means Dormaa West District Assembly

“Dealer” means a person who sells vehicles in any place other than in a shop.

**DORMAA WEST DISTRICT ASSEMBLY
(EXCAVATION IN STREETS) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Permit for Excavation:

(i) No person shall within the Dormaa West District Assembly area of Administration undertake any excavation on any road without obtaining a permit from Dormaa West District Assembly for the purpose.

(ii) Where with such consent a person undertakes any excavation in any street, he shall –

(a) At his own expenses cause it to be sufficiently fenced: and

(b) Maintain sufficient light or a reflective device in a proper place on or near it at all times until the work for which the excavation was made is completed: and

(c) Re-fill the excavation area to the satisfaction of the Dormaa West District Assembly within such time as the Dormaa West District Assembly may specify.

2. Application for Permit:

(i) An application for a permit to carry out an excavation exercise in any street shall be made in writing addressed to the Engineer of Dormaa West District Assembly Roads Department before excavation work begins.

(ii) The application for the permit shall be in the form specified in the Schedule to the Bye-laws and will only be assigned by the Dormaa West District Assembly Chief Roads Engineer or any competent officer when the application is approved.

(iii) A permit issued under the provisions of these Bye-laws may be granted subject to conditions as the Dormaa West District Assembly may determine in the interest of public safety and order within the Dormaa West District Assembly's area of administration.

3. Permit Fee:

A permit fee determined by the Dormaa West District Assembly shall become payable at the time of issuance of a permit to carry out excavation exercise.

4. Creation of Nuisance Prohibited:

Nothing in any permit granted under the provisions of these Bye-laws shall be deemed in any manner to authorise the continuance of a nuisance or any condition injurious or likely to be injurious to any member of the public.

5. Failure to Observe Conditions:

In the event of any person to whom a permit is issued failing to observe any of the conditions specified in the permit or any of the provisions of these Bye-laws, the Dormaa West District Assembly may do whatever is necessary for the compliance of these Bye-laws and recover as debt from such person any expenses reasonably incurred by Dormaa West District Assembly.

6. Permanent Reinstatement Fee:

The Dormaa West District Assembly shall be solely responsible for the permanent reinstatement of all excavation exercises undertaken within the District and it shall charge in addition to the permit fee, reinstatement fees according to the materials used and the dimension of work involved.

7. Liability to Injuries:

The Dormaa West District Assembly shall not be liable by virtue of any permit issued under the provisions of these Bye-laws for any damages or injury sustained by any person or animal during and after the time of the process of excavation is in progress.

8. Penalty:

A person who contravenes any of the provisions of these Bye-laws or the conditions of any permit issued hereunder commits an offence and shall be liable on summary conviction to a fine not exceeding GHC2,000.00 or in default of such payment to a term of imprisonment not exceeding six months or to both.

9. Interpretation:

In these Bye-laws, unless the context otherwise requires –

“DWDA” Dormaa West District Assembly

“Road” includes streets, pathways, footpaths and pavements.

SCHEDULE

Permit No.....

The Dormaa West District Assembly (Regulation of excavation) Bye-laws 2020 (Paragraph 1, 2 and 3)

Permit is hereby issued to.....

Of.....

Within the area of administration of DWDA for period of.....

Fee paid:

DORMAA WEST DISTRICT ASSEMBLY
(USE OF CLASSROOM BY RELIGIOUS BODIES) BYE-LAWS, 2020

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Use of Classroom for Religious Function:

No person, group of persons or any religious body shall use a classroom for the observance or celebration of a religious function within the area of administration of the DWDA unless approval from DWDA has been obtained.

2. Approval to Use Classroom:

(i) A religious body which has been given approval by these Bye-laws to use a classroom shall benefit from such approval only for the period specified and under the conditions as shall be determined by the DWDA.

(ii) The conditions shall be as follows –

(a) Churches /bodies applying for school sites should be well established and shall be bodies interested in providing facilities for the enhancement of educational facilities in an area of administration of the DWDA.

(b) They shall be financially sound and capable to undertake bidding projects for schools in accordance with the specification the DWDA may direct.

(c) They shall pay a fee stipulated per month to the DWDA in accordance with the fee fixing resolution of the DWDA.

3. Contribution of Workmen and Technical Advice:

(i) The DWDA shall contribute workmen and technical advice when the need arises as a complement to the efforts for the Church/Body where the church or body has enough funds and has satisfied the conditions stated in sub-paragraph..

(ii) Of paragraph 3 of these Bye-laws

(ii) Bodies/Churches shall co-operate with the local communities so that the schools shall become community schools when created.

4. Site of School:

Schools to be established shall not be sited near existing DWDA schools or other public schools in order that enrolment shall be maximized.

5. Provision of Furniture:

(i) The Church/Body may provide furniture for newly schools initiated by them.

(ii) The school so built shall be in the public system under the DWDA education unit.

(iii) The Church/Body shall be represented on the school committee which shall be formed to run the school.

(iv) An agreement shall be executed between the Church/Body and the DWDA vesting the property in the latter.

6. Inspection of the Unit:

An officer duly authorised by the DWDA to conduct inspection may enter and inspect the conditions of the premises and may request any person/group of persons, church/religious body to produce its license for inspection as required by paragraph (1) of these Bye-laws.

7. Penalty:

A person/group of persons, church/religious body contravening any of the provisions of these Bye-laws commits an offence and shall be liable on summary conviction to a fine not exceeding GHC1,000.00 or in default of payment to a term of imprisonment not exceeding six months or both.

8. Discretionary Powers of DWDA:

The DWDA may revoke a license where a person/group of persons, church/religious body has been convicted on one occasion of an offence in breach of these Bye-laws.

9. Interpretation:

In these Bye-laws unless the context otherwise requires –

“DWDA” means Dormaa West District Assembly

“Classroom” means schools other than private schools.

**DORMAA WEST DISTRICT ASSEMBLY
(BUSINESS OPERATING PERMIT AND PROPERTY RATE) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Permit:

No person shall carry on any business in or upon any premises within the area of authority of the DWDA without a Business Permit duly granted by the DWDA.

2. Period of Validity:

A Business Permit granted under these Bye-laws shall expire on the 31st day of December of each year.

3. Permit not Transferable:

A Business Permit once granted is not transferable.

4. Display of Permit:

A Business Permit granted under these Bye-laws shall be displayed in a conspicuous part of the premises on which the business is operated.

5. Fee:

There shall be charged a fee for every Business Permit granted under these Bye-laws as shall be prescribed by the DWDA in accordance with its fee fixing resolution.

6. Liability to Pay Property Rate:

It shall be the duty of an owner of a ratable permanent or temporary property situated within the area of authority of the Assembly to pay property rate to a rate collector or other person appointed or authorized by the Dormaa West District Assembly before the 30th of June each year.

7. Powers of Entry:

(i) Subject to the provisions of these Bye-laws, any officer or a person duly authorised by the DWDA may, during business hours enter into or upon any building, premises or land within the area of authority of the DWDA for the purpose of carrying out any inspection, enquiry or any other duties authorised by the DWDA.

(ii) No person shall obstruct or interfere with any officer or person authorised by the DWDA in the performance of any duties assigned to him under these Bye-laws.

8. Withdrawal of Permit and Closure of Business:

(i) The DWDA may withdraw or revoke any Business Permit granted under these Bye-laws if any alterations are effected on premises or building for which the permit was granted without a written authority of the DWDA or if the person granted the business permit contravenes any provisions on the Bye-laws.

(ii) DWDA may close down any business or suspend its activities until the permit fee is paid for the operation of the business.

9. Winding Up:

(i) Where for any reason a company winds up its business entirely or suspends its operations, the DWDA shall be informed immediately about such a closure or suspension of business activities.

(ii) A company that fails to comply with sub-paragraph (i) of paragraph 9 of these Bye-laws shall continue to be billed by DWDA for its fees for business permit.

10. Failure to Pay Business Permit Fee or Property Rate:

A person who fails to pay the business permit fee or property rate at the prescribed time shall pay the outstanding fees plus interest at current bank rate with effect from the day of default up to and including the day of the final payment of the fees.

11. Penalty:

A person who contravenes any provision of these Bye-laws commits an offence and shall be liable on summary conviction to a fine not exceeding 45 penalty units or in default to a term of imprisonment not exceeding six months or both.

12. Interpretation:

In these Bye-laws unless the context otherwise requires –

“DWDA” means Dormaa West District Assembly

“Business” includes occupation, profession or trade

**DORMAA WEST DISTRICT ASSEMBLY
(HERBALISTS) BYE-LAWS 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. License:

No person shall practice as a herbalist within the DWDA area of authority unless he/she –

- (a) First registers with the Ghana Psychic and Traditional Healers Association: and
- (b) Has obtained a permit from DWDA.

2. Endorsement of Application:

Applications for license by herbalists practicing within the area of authority of the DWDA shall be endorsed by the Chairman or Secretary of the Local Traditional Healers Association.

3. Duration of Permit:

(i) A herbalist's permit issued under these Bye-laws shall be valid for a period of one-year renewable at the beginning of each year on the 1st day of January and ending on the 31st day of December and a fee determined in accordance with the fee fixing resolution of DWDA shall be paid for by the licensee.

(ii) A herbalist license shall be in the forms as set out in the Schedule to these Bye-laws.

4. Sanitary Conditions of Herbalists Premises:

A herbalist shall –

- (a) Keep his premises and surroundings clean: and
- (b) Remove all filth from the premises from time to time and as often as may be necessary to maintain the premises in a clean state: and
- (c) Keep his stock under hygienic conditions: and
- (d) Take all reasonable precautions in cases of infectious and contagious diseases: and
- (e) Refer all cases beyond his competence to a hospital within reasonable dispatch.

5. Inspection of Premises by DWDA:

An officer duly authorised by the DWDA shall enter and inspect the sanitary conditions of a herbalist's premises and may request him to produce his license for inspection.

6. Revocation of License:

The DWDA may revoke a herbalist's license –

- (a) Where he has been convicted on two occasions of an offence involving dishonesty or improper conduct as a herbalist: or
- (b) Where he repeatedly fails to maintain good sanitary conditions in his premises.

7. Penalty:

(i) A person who contravenes any provision of these Bye-laws commits an offence and shall be liable on summary conviction to a fine not exceeding 80 penalty units or in default to a term of imprisonment not exceeding six months or both.

(ii) For each day an offence is committed after a written notice has been served on the offender, a further penalty of 45 penalty units shall be imposed.

8. Interpretation:

In these Bye-laws, unless the context otherwise requires –

“DWDA” means Dormaa West District Assembly

“Herbalist” means a person who holds himself out as practicing therapeutic herbs originating in any parts of Africa or Asia.

SCHEDULE

License No.....

The DWDA (Herbalists) Bye-laws, 2020 (paragraph 1 and 2)

License is hereby issued to.....

of.....

Herbalist within the area of administration of the DWDA for the period.....

Fee paid

(Sign) District Medical Officer

**DORMAA WEST DISTRICT ASSEMBLY
(CLEANING) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Removal of Unauthorized Structure:

DWDA may order the destruction or removal of any unauthorised structure attached to any bar or restaurant.

2. Arrangement of Articles:

Where articles are arranged in front of a building in such away that –

- (a) They constitute a danger or obstruction to any person or vehicles or
- (b) They provide accommodation of a sort for a person, animal or thing, they shall be removed without notice.

3. A person who –

- (a) Parks a vehicle: or
- (b) Packs goods or other things in any public pathway or pavement commits an offence.

4. Poster for Advertisement:

(1) No person shall affix poster for advertisement on any wall, tree or fixtures other than:

- (a) The space specifically provided or approved by the DWDA for such purposes.
- (b) The property owned or occupied by the advertiser.

(2) Sub-paragraph (1) shall not apply to advertisement or posters for elections or other notices initiated by the

Government.

5. Throwing Litter or Refuse:

(i) A person who throws litter, refuse or other matter which may cause nuisance or block the free passage of water running in gutters or drains commits an offence

(ii) It shall be the responsibility of every commercial or individual operator to clean its frontage and keep it clean at all times

(iii) Where a commercial or industrial operator fails to clean its frontage the DWDA through its appointed officers or agents shall draw the attention of the management to clean the premises within one week

(iv) Where the management fails to undertake the cleaning within the period of one week, the DWDA shall undertake the cleaning for an aesthetic purpose and charge the commercial or industrial operator concerned a fee commensurate with the work undertaken.

6. Where the DWDA under its powers appoints a HEALTH DAY, any person who on the Health Day obstructs- Any pupils or teachers of any of its schools: or

Any other person authorised to clean any area of the administration commits an offence and shall be liable to a fine not exceeding 45 penalty units or to a term of imprisonment not exceeding six months or both.

7. No empty cases, spare parts of vehicles and other articles shall be placed or allowed at places where –

(a) They may cause obstruction to traffic or other users of the road: or

(b) Their presence may be an eyesore: or

(c) They are otherwise unpleasant to the public.

8. Frontage to Commercial and Industrial Buildings to be Cemented or Paved or Kept Clean:

(i) The frontage of every commercial or industrial building shall be concreted or cemented or solidly paved, slabbed, tiled or cultivated by the owner or occupier to the satisfaction of the District Engineer.

(ii) Where the owner or occupier of a commercial or industrial premises does not comply with the provisions of sub-paragraph (i) of this paragraph, the District Engineer or the town Planning Officer or any approved agent of DWDA shall do so and surcharge the owner or occupier of the commercial or industrial building concerned.

(iii) Owners or occupiers of stores, shops, market stalls and market places shall keep their floors and frontages clean and clear of litter, rubbish or filth.

(iv) Where a person is permitted or licensed to trade, work or use for any purpose the frontage of premises, the owner or occupier of the premises or other licensor shall jointly or severally be liable with the licensee for the defaults of that person under this paragraph.

9. Nuisance:

A person who for the purpose of his trade, vocation or other business causes smell or other nuisance to the detriment of neighbours or the public commits an offence.

10. No Liability Lies Against Authorized Persons:

No person authorised by DWDA to destroy, remove or otherwise dispose off anything under these Bye-laws, shall be liable to any person for any loss however sustained.

Penalty:

11. Except where remedy is expressly provided, any infringement or breach of any of these Bye-laws may be met with abatement by the DWDA with or without notice or be punishable by a fine not exceeding GHC600.00 or in default of payment to a term of imprisonment not exceeding three months or both.

12. Interpretation:

In these Bye-laws, unless the context otherwise requires –

“DWDA” means Dormaa West District Assembly

“Premises” means any building, structure whatsoever and includes stalls, kiosks, bars and restaurants:

“Goods” includes trucks, cranes, lorries, cars, motorcycles, tricycles, carts and wagons:

“Roads” includes streets, kerbs, pavements, sidewalks and footpaths:

“Frontage” includes verandah and porch of any premises.

**DORMAA WEST DISTRICT ASSEMBLY
(CEMETERIES) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Control of Cemeteries:

The Dormaa West District Assembly shall have the control and management of all cemeteries within the area of its authority.

2. Plan of Cemeteries:

The Dormaa West District Assembly shall cause a plan of each cemetery to be prepared by the District Engineer –

- (a) The plan shall delineate the position of all graves and pathways:
- (b) The plan shall be kept by the Dormaa West District Assembly’s Medical Officer of Health: and
- (c) A copy of the plan shall be kept in the office of the sexton in charge of the cemetery.

3. Infant Burials:

- (i) Each cemetery may have separate places for infant burials and free burials.
- (ii) Each of such grave spaces shall be 1.2 metres by 0.9 metres.

4. Grave Spaces:

- (i) A grave space in each cemetery shall be 2.4 metres by 1.2 metres.
- (ii) No grave space in a cemetery shall be less than 1.2 metres deep.
- (iii) Each grave space delineated and plotted in the plan under paragraph 2 of these Bye-laws shall be numbered.

5. Headstone:

The foundation of a headstone or any other memorial in a cemetery shall not extend more than 0.6 metres below the surface of the ground.

6. Fees:

(i) The Dormaa West District Assembly shall in accordance with its fee fixing resolution, stipulate fees payable for graves, grave spaces and vaults.

(ii) No fee free burial shall be allowed without the authority of the District Chief Executive.

(iii) The authority given under paragraph 6 (ii) shall be in writing and the reasons for the fee free burial shall be stated therein.

7. Application:

(i) No burial shall be allowed without a permit issued by the Dormaa West District Assembly's Medical Officer of Health.

(ii) There shall be an application for a permit for the burial of a person in a stool cemetery or royal mausoleum.

(iii) Such application shall be accompanied by a written consent of a Head of Stool or a Head of a Royal Family.

(iv) No permit shall be issued in respect of sub-paragraph (iii), without such consent.

(v) Where there is no head under sub-paragraph (iii) the President of the Dormaa Traditional Council may give his consent.

8. Burial Hours:

(i) Burial shall take place in any public cemetery between the hours of eight and twelve in the fore-noon and between two and six in the afternoon.

(ii) Any burial conducted outside the stipulated hours under sub-paragraph (i) of this paragraph shall be with the written consent of the District Chief Executive.

9. Register of all Burials:

The sexton in charge of a cemetery shall keep a register of all burials.

10. Nuisance:

No person shall cause any nuisance in a cemetery.

11 Penalty:

Any person who contravenes any provisions of these Bye-laws commits an offence and is liable on summary conviction to a fine of 80 penalty units or in default to a term of imprisonment not exceeding three months or both.

12. Interpretation:

In these Bye-laws, unless the context otherwise requires –

“Cemetery” includes public and stool cemeteries as well as Royal Mausoleum.

DORMAA WEST DISTRICT ASSEMBLY
(ENTERTAINMENT LICENSE) BYE-LAWS, 2020

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Entertainment Licenses:

(i) No person shall organize any form of entertainment within the administrative area of DWDA without first obtaining a license for that purpose.

(ii) Notwithstanding sub-paragraph (i) of this paragraph no license shall be required for –

(a) Entertainment devoted to charity: and

(b) Entertainment for which no fees are charged.

(iii) A license issued under sub-paragraph (i) shall:

(a) Not be transferrable: and

(b) Be valid only for the day or year in which it is issued.

2. Activities for which License may be Obtained:

The Dormaa West District Assembly shall issue a License for –

(a) Concerts, theatrical performances, video shows, cinemas, fairs, circuses, dances, discotheques and other entertainment to which money or reward is given.

(b) Billiards horse, racing soccer and lawn tennis unless these activities are being devoted to charity.

(c) The Dormaa West District Assembly shall determine the fees to be paid under paragraph (1) of these Bye-laws by a resolution of The Dormaa West District Assembly.

3. Hours of Operation:

(i) Any license issued under these Bye-laws shall permit any activity for which the license was issued to take place between 2pm and midnight on a specified day.

(ii) The Dormaa West District Assembly may by a resolution grant and exempting from the payment of fees as it may consider appropriate.

4. Right of Entry:

(i) An officer of the Dormaa West District Assembly duly authorised, shall have the right of entry to any premises of entertainment for purposes of inspection.

(ii) No person shall obstruct or prevent an officer acting under sub-paragraph (i) of paragraph 4 of these Bye-laws.

5. Power to Revoke License:

The Dormaa West District Assembly may revoke an entertainment license if the licensee is convicted of an offence against any provisions of these Bye-laws.

**DORMAA WEST DISTRICT ASSEMBLY
(ABATEMENT OF NOISE) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Place of Sale of Records:

No person shall use any place for sale of records or other recorded music unless the place has been inspected, approved and licensed by DWDA.

2. Application for License:

- (i) An application for a license shall be made in writing to the DWDA.
- (ii) A license may be issued subject to the conditions as may be prescribed by DWDA.

3. Duration and Validity of License:

(i) A license issued under paragraph 2 shall be an annual license and be effective from the day on which it is issued.

4. Withdrawal of License:

The DWDA may withdraw a license where the owner –

- (a) Makes an unauthorised alteration to any sound-proof design for listening; or
- (b) Is convicted of any offence under these Bye-laws or any existing Bye-law still in force.

5. Notice of Advertisement:

No person shall play or cause to be played any recorded music in public for advertising purposes so as to cause a nuisance to the public.

6. Music played in Entertainment Sports:

- (i) No proprietor or a person in charge of a night club, restaurant or drinking bar or other place of refreshment or entertainment shall play music at the place so as to cause a nuisance to the public or residents in the area.
- (ii) Any music played in any place under sub-paragraph (i) of this paragraph shall be played in such a way that it will be heard only within the confines of the place.

7. Music that can Played up to Midnight:

A person may play music at a reasonable pitch up to midnight if –

- (a) Wake is being kept or
- (b) A party is being organized.

8. Religious Institutions:

(i) A person conducting a religious service shall not play or cause music to be played so as to cause nuisance to the public or the residents in the area.

(ii) A person may play music in a religious institution or in an entertainment hall or make an address through a public address system so as to be heard only within the confines of the institution or the entertainment hall.

(iii) A person conducting a religious service where music is to be played before 6am and after 12pm shall seek permission from the DWDA in writing except during public and statutory holidays.

9. Power Generator:

A person using a power generator on premises shall muffle the noise emanating from the engine so as to prevent it from constituting a nuisance to neighbours.

10. Penalty:

A person who contravenes any of the provisions of these Bye-laws commits an offence and is liable on summary conviction to a fine not exceeding 35 penalty units or a term of imprisonment not exceeding 6 months or both.

**DORMAA WEST DISTRICT ASSEMBLY
(GROWING AND SALE OF CROPS) BYE-LAWS 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Requirements and Registration:

No person shall grow crops at a place other than on land within his premises unless he has registered with the Medical Officer of Health furnishing his name and address and the description of the site where the crops are to be grown.

2. Watering and Irrigation:

No crops shall be watered or irrigated by the effluent from a drain from any premises or any surface water from a drain which is fed by water from a street drainage.

3. Infected Person:

No person who has a discharging wound or a sore or the symptoms of any infectious disease shall take part in the growing or sale of crops.

4. Sale of Crops:

No crops shall be sold, offered or displayed for sale at any other place than in the market, stall, store or kiosk.

5. No crops shall be displayed for sale on a road, pavement or sidewalk.

6. Crops Unfit for Sale:

(i) The Medical Officer of Health may, where he considers necessary in the interest of public health, declare any crops unfit for human consumption.

(ii) No crops declared unfit for human consumption shall be sold, offered or displayed for sale as human food.

7. Penalty:

A person who contravenes any of these Bye-laws commits an offence and is liable on summary conviction to a fine not exceeding 25 penalty units or in default of the fine, to a term of imprisonment not exceeding three months or both.

8. Interpretation:

In these Bye-laws, unless the context otherwise requires –

“Crops” means lettuce, tomatoes, radishes, onions, cucumber, water melon, oranges, bananas, ‘nkontomire’ or any other agricultural produce likely to be eaten in an uncooked state.

**DORMAA WEST DISTRICT ASSEMBLY
(CONTROL OF DOGS) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Prohibition of Keeping Dogs:

No person shall keep any kind of dog unless he applies for and obtains a license from DWDA.

2. Dog License:

(i) A person who keeps a dog within the area of authority of DWDA shall obtain a license from the Medical Officer of Health of the DWDA in respect of the dog.

(ii) No dog license shall be required in respect of a dog under the age of three months.

(iii) No dog license shall be issued by the DWDA unless the owner produces an inoculation certificate in accordance with paragraph 6 of these Bye-laws.

(iv) Every dog must have a dog collar for easy restraint, otherwise it shall be identified as a stray dog.

3. Duration and License Fee:

(i) A dog license shall be valid for a period of one year from the date of issue.

(ii) The fee for a dog license shall be determined in accordance with the fee fixing resolution of the DWDA for issue of license and renewal in respect of each dog.

4. Badges:

A person to whom a dog license is issued shall, while the license remains in force, keep on the dog a metal or plastic badge supplied by DWDA in respect of that dog.

5. Stray Dogs:

(i) A dog in respect of which a license is granted shall be confined in a house by the owner between the hours of 6:30am and 6:30pm and shall not be allowed to be at large within that period or be with the owner for the purpose of aide or hunting.

(ii) It shall be lawful for any Police Officer, Health Officer or any person authorised by DWDA to seize any stray dog found at large and bring it before a Magistrate or Tribunal who may direct that the dog be returned to its owner or assigned to a suitable person or make such orders as he may think fit.

6. Keepers of Dog:

Any person in whose custody, charge or possession or on whose premises a dog is found, shall for the purposes of these Bye-laws be deemed to be the keeper of such dog unless the contrary is proved.

7. Power to Seize and Destroy Dog:

(i) An officer of the DWDA duly authorised on that behalf may seize and detain any dog found in a public place which is not wearing a badge or which appears to be a stray dog.

(ii) Where the owner of the dog is known, the officer shall cause a notice of the seizure to be served on him as soon as practicable.

(iii) A dog seized and detained under these Bye-laws shall be released to its owner if he produces a valid license in respect of the dog and pays a detention fee of GHC10.00 for each day the dog has been detained.

(iv) Where the dog is detained under this paragraph for more than fourteen days and its owner cannot be found or where notice of the detention is given to the owner and he does not claim the dog within fourteen days of such notice or fails to pay the impoundment fee, the Veterinary Officer of Health of DWDA may cause the dog to be destroyed or otherwise be disposed off.

8. Seizure of Disease Dog:

An officer of the DWDA authorised in that behalf may seize any dog which is suffering or which he reasonably believes to be suffering from rabies or other disease within the meaning of the Disease of Animals Act 1961 (Act 83).

9. License to be Produced on Demand:

A person who has a dog license in force shall produce it within twenty-four hours on request by an officer of the DWDA in that behalf.

10. Inoculation:

A person who keeps a dog shall have it inoculated once every year against rabies at the Veterinary Services Department and obtain a certificate to that effect in respect of the dog.

11. Penalty:

A person who contravenes any of the provisions of these Bye-laws commits an offence and is liable on summary conviction to a fine not exceeding 45 penalty units or in default of payment to a term of imprisonment not exceeding three months.

12. Interpretation:

In these Bye-laws, unless the context otherwise requires –
“DWDA” means Dormaa West District Assembly

DORMAA WEST DISTRICT ASSEMBLY (REGULATION OF VEHICLES PARKING PLACE) BYE-LAWS, 2020

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Fees to be Paid to DWDA:

There shall be payable to the DWDA for the use of parking place in respect of each motor vehicle, a parking fee as shall be determined in accordance with the Fee Fixing Resolution of DWDA.

2. Tickets to be Issued for Fees:

(i) A driver of a vehicle shall pay the prescribed fee to the person appointed by the DWDA as a Collector of parking fees who shall issue a receipt to him which he shall produce on demand by any officer authorized by DWDA.

(ii) A driver who fails to produce such ticket shall be deemed to have used a parking space without paying the prescribed fees.

(iii) The collector shall issue a ticket in respect of each payment specifying the amount paid, the date of issue and the registered number of the vehicle and such ticket shall be available only for the vehicle indicated on it and shall not be transferable.

(iv) The ticket so issued by the Collector of parking fees shall be valid from the time the vehicle is parking to the time it is moved away from its parking place.

3. Extra Fees:

There shall be payable to the DWDA an extra fee in accordance with the fee fixing resolution of the DWDA for each extra hour or part thereof during which a vehicle remains parked in a parking place.

4. Time of Operation:

These Bye-laws shall be in force from 7:00am to 10:00pm each day excluding Sundays and public holidays.

5. Parking Lot:

The driver of a vehicle using a parking place shall –

- (a) Park his vehicle in the space as may be indicated to him by the Collector.
- (b) Ensure the parked vehicle is stationary by keeping the handbrake applied or by any other effective means.
- (c) Ensure that all the car locks have been locked up as the DWDA shall not in any way be held liable for any damage caused to the car or any items stolen from or on the vehicle.
- (d) Ensure that wheel covers are tightly screwed on the tyres by bolts and nuts: and
- (e) Not permit the execution of any substantial repairs or work upon his vehicle except such as may be absolutely necessary.

6. Unauthorised Parking:

No person shall park or leave a vehicle at a place not designated by DWDA as parking lots.

7. Nuisance:

No driver or person in charge of a vehicle shall park or leave a vehicle at any place in such a manner as to constitute a nuisance to the public.

8. Access to Premises:

No person shall park a vehicle at a place in an unreasonable manner so as to prevent access to any premises.

9. Clamping of Vehicles:

(i) A vehicle parked in contravention of paragraph 1 of these Bye-laws shall be clamped by the DWDA or its authorised agents.

(ii) An owner of the clamped vehicle shall pay a spot fine in accordance with the fee fixed by the DWDA by resolution before the vehicle is released to him.

10. Towing of Vehicles:

The DWDA or its authorised agents shall tow any vehicle parked at an unauthorised place upon the following conditions:

- (a) The vehicle being towed shall be deposited at a place to be decided by DWDA: and
- (b) The driver or the person in charge of the towed vehicle shall pay a spot fine in accordance with the fee fixed by the DWDA by resolution before the vehicle is released to him: and
- (c) The DWDA shall not be responsible for any damage caused to a vehicle being towed or for any missing article during or after the towing.

11. Application:

Paragraph 1 to 5 of these Bye-laws apply to the streets specified in the Schedule.

12. Penalty:

A person who contravenes or fails to comply with any of the provisions of these Bye-laws commits an offence and shall be liable on summary to a fine not exceeding 20 penalty units or in default of payment to a term of imprisonment not exceeding three months or both.

Interpretation:

“DWDA” means Dormaa West District Assembly

“Driver” means any person who is the owner or has charge or control over a vehicle or being present is entitled to give orders to the person having charge or control of the vehicle

“Motor vehicle” means any mechanically propelled vehicle intended or adopted for use on roads

“Place” includes streets, pathways, pavements or an open space.

SCHEDULE

(Paragraph 11)

DORMAA WEST DISTRICT ASSEMBLY
(SALE OF PALM WINE, CORN BEER OR AKPETESHIE) BYE-LAWS, 2020

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Place to Sell and Grant of License:

No palm wine or corn beer (pito) or akpeteshie or alcoholic beverage shall be sold except upon premises which have been approved and licensed by the DWDA.

2. Application for License:

(i) An application for such a license (which in every case shall be subject to such conditions as DWDA may impose) shall be in writing to DWDA.

(ii) A permit may be granted half-yearly and every license shall, unless forfeited, continue in force from the date of issue until the 30th day of June or 31st day of December, whichever first happens.

3. Fees:

The fee for every half-yearly license shall be in accordance with the Fee Fixing Resolution of the DWDA and no license shall be granted payment of a sum less than the fee for a whole half-year.

4. Condition of Premises to be Used for Sale:

(i) A room used for the sale and consumption of palm wine or corn beer, akpeteshie or alcoholic beverage in any premises licensed under these Bye-laws shall not be less than 5 metres long, nor less than 6 metres wide and no part of such room shall be less than 5 metres high.

(ii) The floor of any such room shall be of concrete or other impervious material and the walls shall be capable of being washed.

(iii) In every such room, adequate lighting and ventilation shall be provided.

(iv) No room used for the sale or consumption of palm wine or corn beer, akpeteshie or alcoholic beverage in any premises licensed under these Bye-laws shall be used as a living or bedroom nor shall it open directly into any such room or into a latrine, bathroom or kitchen.

(v) In every room used for the sale of palm wine or corn beer, akpeteshie or alcoholic beverage in any premises licensed under these Bye-laws, fly-proof storage shall be provided for stocks of palm wine or corn beer (pito), akpeteshie or alcoholic beverage not in immediate use.

(vi) There shall be shelves for the storage of drinking and other utensils and sufficient chairs or forms and tables for the accommodation of customers.

5. Prohibition of Persons with Infectious Disease from Premises:

(i) No licensee or person in charge of the premises licensed for the sale of palm wine or corn beer (pito) or akpeteshie shall allow any person suffering from an infectious disease to take part in the serving or sale or consumption of drinks or to remain on the premises.

(ii) Likewise, a person of unsound mind (e.g. Lunatic) shall be kept away from the premises.

6. Provision of Sanitation Facilities on Premises:

(i) There shall be suitable arrangements approved by the Medical Officer of Health or an officer appointed by him for the cleaning of glasses, drinking and storage utensils in the premises.

(ii) There shall be provided in such places sanitary facilities and places of convenience as the DWDA may determine.

7. Prohibition of Sale at Lorry Parks and within 300 Metres from Lorry Parks:

No person shall under any circumstances sell palm wine or corn beer (pito), akpeteshie or any other alcoholic beverage at a lorry park or within a radius of 300 metres from a lorry park.

8. Obstruction of Officers in Performance of Duties:

No person shall obstruct or resist any officer or other person appointed by the DWDA who is acting or purporting to act in the performance of any duties relating to any of the purpose of these Bye-laws.

9. Discretionary Powers to withdraw License:

The DWDA may withdraw any license under these Bye-laws if any alteration is made to any premises licenses (after the license has been granted) or if the licensee is convicted of any contravention or breach of any provisions of these Bye-laws.

10. The holder of a permit shall keep suspended or fixed over the entrance of the licensed premises a sign-board with his name, the number of the license and the words "Licensed to sell palm wine or corn beer (pito), akpeteshie or alcoholic beverage" as appropriate conspicuously written.

11. Penalty:

A person who contravenes any of the provisions of these Bye-laws commits an offence and shall be liable on summary conviction to a fine not exceeding 80 penalty units.

12. Interpretation:

In these Bye-laws, unless the context otherwise requires –

“DWDA” means Dormaa West District Assembly.

**DORMAA WEST DISTRICT ASSEMBLY
(ENVIRONMENTAL SANITATION DAY) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Time and Day for Health Day:

(i) The hours of 6:00am to 10:00am on the third Saturday of each month shall be set aside as “HEALTH DAY” for all able-bodied youth and adults in every community to undertake the activities enumerated in the schedule to these Bye-laws.

(ii) On the same day, the District Councils and Area Development Communities using their own resources shall intensify their routine operation and undertake the cleaning up of public places of convenience and other sanitary facilities within the communities.

2. Duty of Bar Keepers, Traders etc.:

On the “HEALTH DAY”, bar keepers, chop bar keepers, market traders and shop/store keepers using their own resources shall undertake the cleaning/flushing of markets, chop bars, shops, stores, etc.

3. Duty of Transport Operators:

The Ghana Private Road Transport Union, OA Travel and Tours and other Transport Unions and the lorry parks and bus stations personnel shall on the same day using their own resources undertake a general cleaning of all lorry parks and bus stations.

4. Duty of Office Workers etc.:

On the eve of the “HEALTH DAY”, workers of offices, commercial houses and garages shall also undertake the general cleaning of their offices and business premises.

5. Vehicular Movement on Sanitation Day:

(i) There shall be minimum vehicular movement either into or out of an area declared to be the target of sanitation day.

(ii) Only vehicles needed for emergency use like Ambulance, Fire Service, Utility and Security Services trucks shall be allowed to either enter or leave such an area.

6. Penalty:

A person or group of persons who contravene any of the provisions of these Bye-laws commits an offence and shall be liable on conviction to a fine not exceeding GHC500.00 or in default of payment to a term of imprisonment for a period not exceeding three months or both.

SCHEDULE

Cleaning of Immediate surroundings of houses, adjoining streets, gutters and weeding.

**DORMAA WEST DISTRICT ASSEMBLY
(MAINTENANCE OF PREMISES) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. White Washing and Painting of Premises:

(i) A household or an owner or occupier of premises within the area of administration of the DWDA shall keep the house clean, white-washed and painted on regular bases once in two years

(ii) Where the owner, occupier or landlord fails to comply to sub-paragraph (i) of paragraph 1, the DWDA shall undertake the painting and charge the owner, occupier or landlord with the expenses incurred in undertaking the painting as a debt.

2. Application of Building Regulations:

Notwithstanding the provisions of the Building Regulations, any unauthorised structure attached to premises shall be demolished and removed on notice by DWDA

3. Inspection by Authorised Officers:

An officer of the DWDA duly authorised may inspect the state of maintenance of any premises within the area of administration of the DWDA.

4. Powers of DWDA:

The DWDA may direct any household, owner or occupier of premises to white-wash, paint or put the premises in a state of cleanliness within a prescribed period as it may determine.

5. Appeal:

(i) A prescribed period specified by the DWDA may be extended upon an appeal by the household, owner or occupier of the premises in reasonable circumstances.

(ii) After the expiration of the prescribed period which has been extended on appeal as specified in paragraph 5, a person who refuses to comply with the request to white-wash, paint or put the premises in a state of cleanliness commits an offence.

6. Offence:

A household, owner or occupier of premises who refuses to repair or keep the premises which is in a state of disrepair, dilapidation, collapse or threat to life and property after reasonable warning or notice by the DWDA shall be deemed to have contravened these Bye-laws.

7. Abandoned Premises:

Where premises are abandoned and in a total state of disrepair, dilapidation or collapse and poses a threat to life and property, the DWDA shall serve notice to the owner or occupier of the premises to demolish it within a period of eight days.

8. Demolition of Premises after eight Days:

The DWDA shall demolish the premises and charge the household, owner or occupier of the premises for labour after the expiration of the period of eight days' notice.

9. Uncompleted Dangerous Building:

(i) The DWDA shall serve notice to the owner of uncompleted premises which pose a threat to life and property to either complete or demolish the uncompleted house within a specified period of time.

(ii) Where the owner of the uncompleted premises fails to either demolish or complete it, the DWDA shall with or without further notice demolish uncompleted house and surcharge its owner for the cost of labour.

10. Penalty:

A person who contravenes any of these Bye-laws commits an offence and is liable on summary conviction to a fine not exceeding 125 penalty units or in default to a term of imprisonment not exceeding six months or both.

11. Interpretation:

In these Bye-laws, unless the context otherwise requires –

“DWDA” means Dormaa West District Assembly

**DORMAA WEST DISTRICT ASSEMBLY
(PUBLIC MARKETS) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Hours of Opening:

Markets shall be open to the public every day of the week that is from Monday to Saturday, from 6:00 in the morning to 6:00 in the evening.

2. Exception:

The Dormaa West District Assembly shall enter into a Tenancy Agreement with all successful applicants for a store in any market.

3. Allotment of Stores:

(i) Stores shall be allotted for sale of items or articles as the Assembly may from time to time direct.

(ii) Application for the use of stores shall be made to the District Chief Executive or to such other officer as the District Coordinating Director may for that purpose appoint.

(iii) The period of allotment shall as a rule be on such terms and conditions as DWDA may determine.

(iv) The granting of all stores shall be done by DWDA.

4. Discontinuance of Occupancy:

(i) Where the rent of any store in a market payable monthly, the occupier of that store shall give notice of his intention to discontinue its use at least seven days before the last day of the month for which rent has been paid. Otherwise, he shall be liable for a period of one month in addition to the period of his succeeding.

(ii) Where the rent of store in a market is payable quarterly, the occupier of that store shall give notice of his intention to discontinue its use at least fourteen days before the last day of the period for which rent has been paid. Otherwise, he shall be liable for a period of one month in addition to the period of his occupancy.

5. Rent:

- (i) The rent for a store in the market shall be as specified by a resolution of the Assembly to be published annually.
- (ii) All rents shall be paid in advance and where the rent is payable monthly or quarterly, any part of a month or a quarter shall count as an entire month or quarter.
- (iii) Whenever rent is paid, a counterfoil receipt or ticket shall be issued in respect of the payment and any such receipt or ticket shall be accepted as proof of allotment for the period for which it is issued.
- (iv) Failure to produce such receipt or ticket on demand shall render the occupier liable for ejection from his store.
- (v) The period for which rent has been paid run from and include the day of allotment and shall expire on the last day of the period for which rent has been paid.

6. Assembly Under no Liability for Loss or Damage:

- (i) The Assembly shall not be under any liability for any loss or damage to property of any occupier of any store in a matter which is due to fire, theft, burglary or any other cause whatsoever.
- (ii) All DWDA tenants at the markets shall insure their property against fire, theft, burglary or other foreseeable contingencies.

7. Sub-letting Stores without Consent:

No occupier of any store in a market shall sublet or share such store except with the written consent of the DWDA.

8. Sale Restricted to Allotted Stores etc.:

- (i) No person shall sell at any place in any market other than at a store allotted to him.
- (ii) Any person who sells or purchases goods stock near established markets other than approved places or erects stalls at places other than the established markets commits an offence and shall be liable to conviction as specified in paragraph 20.

9. Only Specified Article to be Sold:

No occupier of a store in a market shall sell or expose for sale any goods other than those permitted to be sold at that area.

10. Cleaning of Store:

- (i) An occupier of any store in a market shall be responsible for the cleanliness of his store at all times.
- (ii) Before leaving the market at the close of the day, every occupier shall thoroughly clean his store and ensure its surroundings are swept and the refuse placed in the dustbins provided for that purpose.
- (iii) All stains from oil, fat or other articles shall be thoroughly washed away.

11. Articles of Food to be Raised from the Ground:

No occupier of any store in a market shall expose for sale bread, fresh, prepared grain food or any other articles of food unless the items are placed on a table or on a support raised at least one and half metres from the ground.

12. Food to be Protected:

Any article which is likely to be used for human consumption in the state in which it is exposed for sale shall be provided with adequate protection from dust, flies and other insects.

13. Construction of Pathways:

No seller shall place any box, basket or other container in any pathway or avenue of a market.

14. Prohibited Persons:

The Assembly shall refuse a right of entry into a market to any person who has previously been guilty of misconduct in or around the market as in the opinion of the officer justifies such refusal.

15. Designated Area for Sale of Goods in the Market:

No person shall sell any article, animal or any other goods in any place in a market unless the place has been designated by DWDA for that purpose.

16. Children:

Any person in charge of a child in a market shall be responsible for the cleanliness and orderly conduct of the child and shall on the request of any officer of the Assembly or any Police Officer in uniform remove any nuisance the child may commit.

17. Admittance of Public at Night:

No person other than the schedule officers of the DWDA or Police Officers in uniform shall on any occasion be in the market at hours other than the stated times as are declared by paragraph 2 of these Bye-laws to be open to the public.

18. Orders:

(i) Every person using a market shall obey all reasonable directions, instructions and requests of the Officers of the Assembly or Police Officers given for the preservation of cleanliness, order and regularity in the market or for facilitating the dispatch of business therein.

(ii) The Assembly may suspend for such period as it may decide and determine the tenancy of any seller who willfully disobeys any of the provisions of these Bye-laws.

19. Categorization of Markets:

Markets in the District shall be divided into such categories and assigned such facilities as the DWDA may determine.

20. Penalty:

Any person who contravenes any of the provisions of these Bye-laws commits an offence and shall be liable on conviction to a maximum fine of 45 penalty units or in default to a maximum term of imprisonment of six months or both.

Interpretation:

In these Bye-laws, unless the context otherwise requires –

“DWDA” means Dormaa West District Assembly

“Market” means public market within the Dormaa West District

“Store” includes selling sites, stalls, spaces and places as shall be designated by DWDA to be used for selling and buying purposes.

SCHEDULE**Bye-laws (paragraph)**

No.	Name of Market
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**DORMAA WEST DISTRICT ASSEMBLY
(SEWAGE) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Every household, owner or occupier of premises shall connect a linkage of except coverage to the main drain or culvert wherever available.
2. These Bye-laws apply to premises such as dwelling houses, industrial or commercial houses, structures or sheds whether or not permanently occupied within the area of jurisdiction of the Dormaa West District Assembly.
3. The linkage drain shall be made of concrete and shall be covered.
4. Any household, owner or occupier of premises shall build a soak-away to take care of waste water in places where a drain or culvert is not available.
5. Any person who contravenes any of the provisions of these Bye-laws commits an offence and shall be liable on conviction to a maximum fine of 25 penalty units or in default to a term of imprisonment not exceeding six months or both.

**DORMAA WEST DISTRICT ASSEMBLY
(PROHIBITION OF NUISANCE AND UNAUTHORISED STRUCTURES) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. **Removal of Destruction of Unauthorised Structures:**
 - (i) A person shall not put up a structure within the area of the DWDA without the written authority of the Assembly.
 - (ii) The Assembly may order the removal or destruction of an unauthorized structure.

2. **Removal of Articles Creating Obstruction or Danger:**
Where articles are arranged in front of a building in a manner that –
 - (a) Causes obstruction to the public, or
 - (b) Provides accommodation to a person or animal, the Assembly shall remove the articles without notice to the owner of the articles.

3. **Parking of Vehicles and Stacking of Goods in Public Pathways:**
A person shall not
 - (a) Park a vehicle, or
 - (b) Stack goods in a public pathway or pavement

4. **Pasting of Advertising Posters:**
 - (i) A person shall not paste advertising posters on a wall, tree or fixtures.
 - (ii) Despite sub-paragraph (i), a person may paste advertising posters
 - (a) On spaces approved by the Assembly
 - (b) On property owned by the person pasting the poster or
 - (c) Where the advertisement is in respect of a national election or notices initiated by the government.

5. Prohibition of Throwing Refuse in a Gutter:

A person shall not dump refuse in a gutter

6. Frontage of Commercial or Industrial Buildings:

- (i) An owner of a commercial or industrial establishment shall
 - (a) Cement
 - (b) Pave
 - (c) Tile or
 - (d) Slab the frontage of the commercial or industrial building
- (ii) The Assembly may undertake the work and surcharge the owner of the establishment with the cost where the person fails to cement, pave, slab or tile the frontage of the person's place of business.

7. (i) A person who carries on commercial activity at a place is responsible for cleaning the frontage of the place of activity.

(ii) Where a person who carries on commercial activity at a place fails to clean his frontage, the Assembly may in writing draw the attention of the person to the filth and request the person to clean up the filth within three days.

(iii) The Assembly may undertake the cleanup exercise and charge the owner of the business the commercial rate for the cleanup where the person fails to clean up the premises.

8. Cleaning of Shops:

- (i) An occupier of a shop, stall or market place shall keep the floors of the shop, stall or market place clean.
- (ii) Where an occupier of a shop or stalls permits a person to use the frontage of the shop or stall, the occupier and licensee are jointly liable for non-paragraph of sub-paragraph (i).

9. Health Day:

The assembly may by resolution designate a day to be Health Day.

10. Obstruction of Teachers and Pupils on Health Day

- (i) A person shall not obstruct.
 - (a) A teacher
 - (b) A pupil or
 - (c) A person authorised to clean an area on Health Day.
- (ii) A person who contravenes sub-paragraph (i) commits an offence and is liable on summary conviction to a fine of not more than 10 penalty units or to a term of imprisonment of not more than fourteen days or both.

11. Prohibition of Stacking of Articles:

A person shall not stack:

- (a) Empty cases
- (b) Vehicle spare parts
- (c) Run down vehicles or
- (d) Other articles in a manner that may
 - (i) Obstruct the smooth flow of traffic
 - (ii) Be an eyesore or
 - (iii) Be unpleasant to other road users

12. Nuisance:

A person shall while undertaking a trade, vocation or business take precautions against causing stench to be nuisance to the public.

13. Protection Against Liability:

A person authorised to remove or destroy an article under these Bye-laws is not liable for loss sustained by the owner of the article.

14. Penalty:

Any person who contravenes any of the provisions of these Bye-laws commits an offence and is liable on summary conviction to a fine of not more than 10 penalty units or to a term of imprisonment of not more than fourteen days or both.

Interpretation:

In these Bye-laws, unless the context otherwise requires –

“DWDA” means Dormaa West District Assembly

“Frontage” includes a verandah or porch of premises.

**DORMAA WEST DISTRICT ASSEMBLY
(BUSHFIRES) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Fire Volunteer Squad:

- (i) There is to be established in every area within the jurisdiction of the Assembly, a fire volunteer squad.
- (ii) Chiefs, Assembly members and Unit Committee members shall assist the fire volunteer squad to enforce these Bye-laws.

2. Bushfire:

- (i) A person shall not set off fire in a bush in a manner that will cause the outbreak of bushfire.
- (ii) In furtherance of sub-paragraph (i) of this paragraph, bushfire means the uncontrolled burning of farm, forest, grassland or vegetation.

3. Fire Volunteer Squad to be Contacted:

Where a person intends to set off fire for the purpose of preparing land for farming, the person shall inform the fire volunteer squad to supervise the burning.

4. Persons to Control the Use of Fire:

- (i) A hunter shall not set off fire while hunting.
- (ii) Where a hunter, farmer or herdsman cooks on a farm, he or she shall put out the fire after cooking.
- (iii) Where a honey farmer uses a naked torch to harvest honey, the honey farmer shall control the use of the torch.
- (iv) A person shall not use a naked torch to tap palm wine.

5. Group Hunting Prohibited:

A group of persons shall not engage in group hunting between the months of November and March.

6. The Assembly may authorize

- (a) A law enforcement officer
- (b) The chief
- (c) The Assembly member
- (d) The Chairman of the Unit Committee in the area or
- (e) A fire volunteer to arrest and prosecute a person who contravenes the provisions of these Bye-laws before a magistrate court.

7. A person who knows that another person has set off bushfire and refuses to report to the Assembly commits an offence and is liable on summary conviction to a fine of not less than 20 penalty units or a term of imprisonment of not more than thirty days or both.

8. Offence:

A person who contravenes these Bye-laws commits an offence and is liable on summary conviction to a fine of not less than 165 penalty units to a term of imprisonment of not more than six months.

**DORMAA WEST DISTRICT ASSEMBLY
(BUILDING - GENERAL) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Minimum Distance for Premises:

A person shall not construct a building in a residential area if the building line is less than ten metres from the fence line.

2. Parking Space:

A person who constructs a building shall provide adequate parking space close to the building.

3. Offence in Relation to Distance and Parking Space:

A person who contravenes paragraph 1 or 2 commits an offence and is liable on summary conviction to a fine of not more than 120 penalty units or to a term of imprisonment of not more than thirty days or both.

4. Hillside Construction:

A person shall not construct a building on the slope of a hill of a gradient of more than forty degrees.

5. Construction of Building in a Built Up Area:

Where a person is constructing a building in a built up area, the person shall protect the area from dust and falling debris from the construction site.

6. Enforcement for Compliance:

- (i) The Assembly may on written notice request a person to comply with the provisions of these Bye-laws within one week from the day of notice.
- (ii) Where a person fails to comply with the notice issued under sub-paragraph (i), the Assembly may act without further notice to the person to bring the construction in conformity.
- (iii) The Assembly shall in addition, fine the person one penalty unit for each day the offence continues.

7. Penalty:

A person who contravenes these Bye-laws commits an offence and shall be liable on summary conviction to a fine of not more than 45 penalty units or to a term of imprisonment of not more than fourteen days or to both.

**DORMAA WEST DISTRICT ASSEMBLY
(CONTROL OF HAWKERS) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Hawkers to Obtain Licensed:

- (i) No person shall operate as a hawker unless he obtains upon application, a license from the DWDA to do so.
- (ii) The license shall be in such a form as the DWDA may determine and shall be issued subject to such conditions as the DWDA may deem fit including the following –
 - (a) A hawker shall not sell, offer or exhibit other goods than those in respect of which a license has been granted and which are specific in writing therein:
 - (b) A hawker shall not erect any stall or other structure in any public place for the purpose of his trade or any business without a written permit from the DWDA:
 - (c) A hawker shall not obstruct or impede the free movement of vehicular or pedestrian traffic.

2. Application to Contain Particulars:

Every application for a license shall be made in writing and shall contain particulars of goods which the applicant wishes to sell.

3. Duration and Fees for License:

- (i) A license issued under these Bye-laws shall expire on the 31st day of the year in which it is issued.
- (ii) A license shall be issued on the payment of such fee as may be fixed by resolution of the DWDA.

4. Hawkers to Produce License on Demand:

Every hawker shall produce for inspection a license granted under these Bye-laws on demand by a person authorised in writing by the DWDA.

5. Offence:

Any person who contravenes any of the provisions of these Bye-laws commits an offence and shall be liable on conviction by a court to a fine not exceeding 45 penalty units or to a term of imprisonment of not more than one month or to both.

6. Interpretation:

In these Bye-laws, unless the context otherwise requires –

“DWDA” means Dormaa West District Assembly

“Hawker” includes both sedentary and roving persons who carry goods about for sale or offer or expose for sale goods of any description in a place other than a recognized market or in their dwelling house or shop and includes any assistant employed by such person.

7. Application:

These Bye-laws shall apply within the area of authority of the DWDA.

**DORMAA WEST DISTRICT ASSEMBLY
(CONTROL OF BAKERS) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Bakeries to be Licensed:

(i) No bread shall be prepared or baked for the purpose of sale in any place other than premises which has been approved and licensed by the Dormaa West District Assembly (hereafter called DWDA).

(ii) No premises shall be used for the purpose of baking of flour for sale unless the premises have been approved and licensed by the DWDA.

2. Fees:

The fee payable to DWDA for any license issued in accordance with these Bye-laws shall be fixed by resolution of the DWDA.

3. Condition to be Complied with:

No premises shall be licensed for the preparation or baking of bread for sale unless there is at least one separate and suitable room for the following purposes –

- (a) The storage of flour and other materials used,
- (b) The mixing and kneading of flour and other material and any necessary temporary storage of any bread mixer and
- (c) The storage of the finished bread or other products of the bakery.

4. Rooms Used for Storage of Flour etc.:

(i) Any room used for the storage of flour and other materials for the baking of bread shall be protected against rats and other vermin and be properly lighted and ventilated.

(ii) Any material used in baking bread and which is stored in the room shall be kept from contact with floor and walls of the room.

5. Any room used for the storage or display or sale of bread shall be provided with sufficient shelves, benches or tables. Bread stored and offered for sale shall be protected from contamination by being kept in suitable cupboards or showcases or in wrapping material approved by the Health Officer.

6. Rooms not to be Used for Other Purposes:

No room in the bakery shall be used as a living room or sleeping room or for purposes not directly connected with the bakery of bread.

7. Sanitary accommodation, etc. to be provided:

The owner of a bakery shall –

- (a) Provide the persons employed with clean aprons or overalls
- (b) Make proper arrangements for the disposal of any refuse from the bakery.

8. Smoking:

No person shall smoke in any premises used for the baking of bread.

9. Health of employees of Bakery:

(i) Any person who is suffering from a festering wound or sore discharging ears or who is suffering from diarrhoea or vomiting shall not take part in the preparing of bread or handle any flour or material used in the baking of bread.

(ii) The owner or manager of a bakery shall ensure that any employees suffering from any disease referred to in sub-paragraph (i) of this paragraph are kept away from the premises used in the baking of bread.

10. Inspection:

The Health Officer or such other person as may be authorized by the Health Officer shall have the power to enter any bakery licensed under these Bye-laws for the purpose of inspection at any time and no person shall obstruct or resist any officer acting or purporting to act in the performance of his duties under these Bye-laws.

11. Revocation of License:

The DWDA may revoke any license granted under paragraph 1 of these Bye-laws if any alteration is made to any premises licensed thereunder without the prior approval of the DWDA or if the owner or manager of the bakery is convicted for any contravention of any provision of these Bye-laws.

12. Offence:

Any person who contravenes any provision of these Bye-laws commits an offence and shall on conviction be liable to a fine not exceeding 45 penalty units or to a term of imprisonment not exceeding one month.

13. Interpretation:

In these Bye-laws, unless the context otherwise requires –

“Flour” means wheaten flour and flour containing no wheaten substances such as cassava or maize.

“Bread” includes loaves, rolls, cakes, pastries and biscuits.

**DORMAA WEST DISTRICT ASSEMBLY
(CONTROL OF ARTISANS) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Artisans to Obtain License:

(i) No person shall work as a self-employed artisan in the area of authority of the Dormaa West District Assembly (hereafter called DWDA) unless he obtains from the DWDA a license to work as such.

(ii) Any license granted under these Bye-laws shall expire on the 31st December of the year in which it was issued.

2. Fees:

The fees payable to DWDA for any license issued in accordance with these Bye-laws shall be fixed by resolution of the DWDA.

3. Offence:

Any person who contravenes any provision of these Bye-laws commits an offence and shall be liable on conviction to a fine not exceeding 25 penalty units or in default to a term of imprisonment not exceeding six months.

4. Interpretation:

In these Bye-laws, unless the context otherwise requires –

“Artisan” means a self-employed skilled workman.

DORMAA WEST DISTRICT ASSEMBLY
(EXCAVATION/CONVEYANCE OF GOLD, SAND, STONE AND GRAVEL) BYE-LAWS, 2020

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Title:

These Bye-laws may be cited as the Dormaa West District Assembly (hereafter referred to as “DWDA”) excavation/Conveyance of gold, sand, stone and gravel Bye-laws of 2020 and shall apply within the authority of the DWDA.

2. Payment of Fees:

No person shall be permitted or licensed to excavate or convey gold, sand, stone or gravel from any place within the area of authority of the DWDA unless he has paid to the DWDA the fee fixed by the resolution of the DWDA in respect of these Bye-laws.

3. Permit or License to Excavate Sand, etc.:

Any person desirous to excavate gold, sand, stone or gravel shall obtain a permit or license from the DWDA which shall

(a) State the name and address of the applicant

(b) Enclose a site plan of the site of his operation

(c) State the mode of excavation namely:

(i) By minor excavation

(ii) By mechanical excavation

(iii) By manual means

(d) When the DWDA is satisfied that the applicant is a proper person to be granted a permit or license and the site does not offend or is not against the environment of the DWDA’s area of authority, the DWDA shall approve and grant a permit or license to the applicant.

(e) The permit or license shall cover the following:

(i) Name and address of the applicant.

(ii) Site of operation.

(iii) Duration of the permit or license.

(iv) Fee to be paid for the permit or license.

(v) Fee to be paid per trip of gold, sand, stone or gravel.

4. Receipt to Cover all Payments:

(i) All fees in respect of excavation shall be paid in advance.

(ii) Whenever a fee is paid a counterfoil receipt or ticket shall be issued in respect of the fee thereof and any such receipt or ticket shall be accepted as proof of payment for the period for which it is issued.

(iii) Failure to produce such receipt or ticket on demand shall render the gold, sand, stone or gravel excavated subject to penalty under paragraph 7 of these Bye-laws.

5. Loss or Damage:

The DWDA shall not be held liable for any loss or damage to the site of any gold, sand, stone or gravel excavated which may be due to the breach of these regulations or any other cause whatsoever.

6. Subletting of the Site of Operation:

No applicant shall sublet, assign or sell any part of the site to another without the prior consent of the DWDA.

7. Offence:

Any person who contravenes or fails to comply with any of the provision of these Bye-laws shall be liable on summary conviction to a fine not exceeding 80 penalty units or in default to a term of imprisonment not exceeding six months or to both.

Interpretation:

In these Bye-laws, unless the context otherwise requires –

“Excavation” means mining by mechanical or manual means of gold, sand, stone or gravel deposits within the area of authority of DWDA.

**DORMAA WEST DISTRICT ASSEMBLY
(LORRY PARKS) BYE-LAWS, 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Provision of Lorry Parks:

1. (i) No driver of a motor plying for public hire or fare shall in the public park of any town within the area of authority of the DWDA between 6:00am and 6:00pm load or unload or permit the loading of goods of passengers or goods except at the place provided for the purpose by the DWDA.

(ii) Nothing in this Bye-laws shall prevent:

(a) The loading or unloading of passengers or goods from any private store, dwelling house, shop or other premises within the town.

(b) The loading or unloading of passengers or goods at any place within such town in the event of the accident or bonafide break down of the vehicle.

2. Lorry Park Fees:

(i) There shall be payable for the use of the lorry park in respect of each motor vehicle fee fixed by resolution of the DWDA.

(ii) Every driver of a motor vehicle shall each day on entering the lorry park pay the fee to the person appointed by then the DWDA to be in charge of the lorry park (herein called the “attendant”) and shall produce the ticket to the attendant and any driver failing to produce such ticket shall be deemed to be first entering the lorry park.

(iii) The attendant shall issue a ticket in respect of each payment specifying the amount paid, date of issue and registration number of the vehicle and such ticket shall be available for the motor indicated thereon and shall not be transferred.

3. Mode of Entering a Park, etc.:

Every driver of a motor vehicle using the park shall:

(a) Enter the lorry park by the entrance and leave by the opening exit.

(b) Park his motor vehicle in the lorry park in such space as may be indicated to him by the attendant.

(c) Secure his motor vehicle from movement by keeping the hand-break on or adopting any effective means.

(d) Refrain from unnecessarily sounding the horn or other warning instrument.

4. Prohibition of Fire, etc.:

No person shall light any fire or use any naked light in the lorry park.

5. Prohibition of Dumping of Refuse:

No person shall place or cause to be placed any refuse, rubbish or offensive or unwholesome matter in the lorry park except at such places as may be provided for that purpose by the DWDA.

6. Nuisance:

No person shall commit nuisance in the lorry park.

7. Petrol Filling Station not to be Used as Lorry Park:

- (i) No person shall use a petrol filling station as a lorry park except for the purpose of refueling.
- (ii) The DWDA may revoke the license of any petrol dealer who allows his petrol filling station to be used as a lorry park.

8. Bookmen:

(i) Any person or group of persons who wish to operate in the DWDA's approved lorry park as Bookmen shall obtain a license from DWDA.

(ii) The cost of the license is fee fixed by resolution of the DWDA subject to the good conduct and good performance of the particular Bookman.

(iii) The DWDA may revoke the license of any Bookman for acts prejudicial to the good discipline and operation of any of its lorry stations.

9. Prohibition of Hawking at the Lorry Park:

No person shall carry on any hawking, trade or business within any lorry park or on the foot-way or road-ways immediately bounding the park other than the trade or business of vendors of petrol or oil at such sites in the parks as may from time to time be allocated for such purpose by the DWDA and also sales of registered stall-holders in the bread and hot meals stalls.

10. Selling of Akpeteshie in Lorry Parks:

No person shall sell akpeteshie or any intoxicating liquor in the lorry park.

11. Persons not to Stop Vehicles:

(i) Any person who brings foodstuff or animals into the park shall not stop the vehicle for the purpose of offloading on the streets or lanes adjacent to the park.

(ii) Foodstuff or livestock unloaded at a lorry park shall be conveyed to the appropriate market by their owners within two hours.

12. Offence:

(i) Any person who contravenes or fails to comply with any of the provisions of these Bye-laws shall be liable on summary conviction to a fine not exceeding 50 penalty units or in default to a term of imprisonment not exceeding twelve months or both.

(ii) Any person who continues to commit the offence after a written notice of the offence has been served on him shall pay a fine not exceeding 20 penalty units for each day that the offence continues.

**DORMAA WEST DISTRICT ASSEMBLY
(CARE AND PROTECTION OF CHILDREN) BYE-LAWS 2020**

In exercise of the powers conferred on the Dormaa West District Assembly by section 181 of the Local Governance Act, 2016 (Act 936) these Bye-laws are hereby made:

1. Duty to Maintain a Child:

(i) A parent or any other person who is legally liable to maintain a child or contribute towards the maintenance of the child is under a duty to supply the necessaries of health, life education and reasonable shelter for the child.

(ii) For the purposes of this paragraph, education means basic education.

2. Application for Maintenance Order:

(i) The following persons who have custody of a child may apply to a Family Tribunal for a maintenance order for the child:

(a) A parent of the child

(b) The guardian of the child or

(c) Any other person

(ii) The following may also apply to a Family Tribunal for a maintenance order:

(a) The child by his next friend

(b) A probation officer

(c) A social welfare officer

(d) The Commission of Human Rights and Administrative Justice

3. Non-discrimination:

No person shall discriminate against a child on the grounds of gender, race, age, religion, disability, health status, custom, ethnic origin, rural or urban background, birth or other status, socio-economic status or because the child is a refugee.

4. Right to Name and Nationality:

No person shall deprive a child the right from birth to a name, a right to acquire a nationality, as far as possible to know his natural parents and extended family.

5. Right to Grow up with Parents:

No person shall deny a child the right to live with his parents and family and grow up in a caring and peaceful environment unless it is proved in court that living with his parents would –

(a) Lead to significant hardship to the child or

(b) Subject the child to serious abuse or

(c) Not be in the best interest of the child

6. Parental Duty and Responsibility:

(i) No parent shall deprive a child his welfare whether –

(a) The parents of the child are married or not at the time of the child's birth or

(b) The parents of the child continue to live together or not

(ii) Every child has the right to life, dignity, respect, leisure, liberty, health, education and shelter from his parents.

(iii) Every parent has rights and responsibilities whether imposed by law or otherwise towards his child which include the duty to –

(a) Protect the child from neglect, discrimination, violence, abuse, exposure to physical and moral hazards and oppression.

(b) Provide good guidance, care, assistance and maintenance for the child and assurance of the child's survival and development.

(c) Ensure that in the temporary absence of a parent the child shall be cared for by a competent person and that a child under eighteen months of age shall only be cared for by a person of fifteen years and above, except where the parent has surrendered his rights and responsibilities in accordance with law.

(iv) Each parent shall be responsible for the registration of the birth of their child and the names of both parents shall appear on the birth certificate except where the father of the child is unknown to the mother.

7. Right of Parental Property:

No person shall deprive a child of responsible provision out of the estate of a parent whether or not born in wedlock.

8. Right to Education and Well-being:

(i) No person shall deprive a child access to education, immunization, adequate diet, clothing, shelter, medical attention or any other thing required for his development.

(ii) No person shall deny a child medical treatment by reason of religious or other beliefs.

9. Right to Social Activity:

No person shall deprive a child the right to participate in sport, or in positive cultural and artistic activities or other leisure activities.

10. Treatment of the Disabled Child:

(i) No person shall treat a disabled child in an undignified manner.

(ii) A disabled child has a right to special care, education and training wherever possible to develop his maximum potential and be self-reliant.

11. Right to Opinion:

No person shall deprive a child capable of forming views, the right to express an opinion, to be listened to and participate in decisions which affect his well-being, the opinion of the child being given due weight in accordance with the age and maturity of the child.

12. Protection from Exploitative Labour:

No person shall subject a child to exploitative labour.

13. Protection from Torture and Degrading Treatment:

(i) No person shall subject a child to torture or other cruel, inhuman or degrading treatment or punishment including any cultural practice which dehumanizes or is injurious to the physical and mental well-being a child.

(ii) No correction of a child is justifiable which is unreasonable in kind or in degree according to the age, physical and mental condition of a child and no condition is justifiable if the child by reason of tender age or otherwise is incapable of understanding the purpose of the correction.

14. Right to Refuse Betrothal and Marriage:

- (i) No person shall force a child –
 - (a) To be betrothed
 - (b) To be the subject of a dowry transaction or
 - (c) To be married
- (ii) The minimum age for marriage of whatever kind shall be eighteen years.

15. Persons to Report Child Abuse and Protection Cases:

Any person with information on –

- (a) Child abuse or
- (b) A child in need of care and protection shall report the matter to the Department of Social Development.

16. Means of Care and Protection:

For purposes of these Bye-laws, a child is in need of care and protection if the child –

- (a) Is an orphan or is deserted by his relatives:
- (b) Has been neglected or ill-treated by the person who has the care and custody of the child
- (c) Has a parent or guardian who does not exercise proper guardianship
- (d) Is destitute
- (e) Is under the care of a parent or guardian who by reason of criminal or drunken habits is unfit to have the care of the child
- (f) Is wandering and has no home or settled place of abode or visible means of subsistence
- (g) Is begging or receiving alms whether or not there is any pretence of singing, playing, performing, offering anything for sale or otherwise. Or found in any street, premises or place for the purpose of begging or receiving alms.
- (h) Accompanies any person when that person is begging or receiving alms whether or not there is any pretence of singing, playing, performing, offering anything for sale or otherwise.
- (i) Frequents the company of any reputed thief or reputed prostitute
- (j) Is residing in a house or the part of a house used by any prostitute for the purpose of prostitution or is otherwise living in circumstances calculated to cause, encourage or favour the seduction or prostitution of or affect the morality of the child
- (k) Is a person in relation to whom an offence has been committed or attempted under Section 314 of the Criminal Code, 1960 (Act 29) on slave dealing
- (l) Is found acting in a manner from which it is reasonable to suspect that he is or has been soliciting or importuning for immoral purposes
- (m) Is below the age of criminal responsibility under the Criminal Code, 1960 (Act 29) and is involved in an offence other than a minor criminal matter or
- (n) Is otherwise exposed to moral or physical danger.

17. Penalty for Contravention:

Any person who contravenes a provision of these Bye-laws commits an offence and is liable on summary conviction to a fine not exceeding 50 penalty units or to a term of imprisonment not exceeding twelve months or to both.

Hon. Opong K. Francis

Presiding member

Dormaa West District Assembly

Mahama Iddrisu

District Co-ordinating Director and

Secretary to DWDA